

In the **Campaigns** main area, under the first tab **All Campaigns** you'll notice the sections **Active Campaigns**, **Campaign Drafts**, and **Campaign Archive**. This is to give you more flexibility in your workflow and separate the campaigns that are ready to be live, campaigns you are still in the middle of working on, and campaigns you no longer need.

When you click **Publish** on a campaign, it will put it in your **Active Campaigns** section. This will **NOT** automatically add this campaign to your website or anywhere else (except to the list of all active campaigns, which can sometimes be found at the bottom of another campaign).

Clicking **Unpublish** on a campaign will move this campaign from your **Active Campaigns** to your **Campaign Drafts** section. *(Note: moving a campaign to draft does not disable the campaign, supporters with links to your campaign will still be able to interact with this campaign.)*

Clicking **Archive** will move a campaign into your **Campaign Archive**, and from here you can delete a campaign if you'd like to. We recommend avoiding deleting campaigns and keeping everything you no longer need under the **Campaign Archive** so you can refer to it later. You can always re-purpose a campaign draft you decided not to use.

On each campaign card, you can select either **Unpublish/Publish** to move the campaign in and out of **Active/Drafts**. You can Archive the campaign from here as well.

The screenshot shows the 'Campaign/Payment Campaign' editor in the FlipCause system. On the left is a dark sidebar menu with categories: CONTACTS, OPERATIONS (Integration Center, Custom Fields, Reports, Recurring Payments), MERCHANT ACCOUNT (Account Summary, Statements), SETTINGS (Settings, Manage Admin), and RESOURCES (Contact Us). The main editor area includes: a 'Campaign Thumbnail' with a heart icon and the text 'Please should be square.'; a 'Campaign Location and Category' section with dropdowns for 'California', 'Acampo', and 'Category Selection'; an 'About This Campaign' section with a rich text editor containing the following text: 'Kids now grapples underprivileged youth with the support and guidance they need to realize their own potential and make positive decisions. This is accomplished by participating in activities with other children through our after school program and workshops, or spending a few hours a month with a positive adult role model to build successful futures. Our programming was created to provide a means for the children in the community to become empowered and motivated by education and other extra-curricular activities. Our goal is to empower, uplift and impact these children in every walk of life by providing community enrichment and outreach programs, education, and mentorships. We hope to enable youth to develop a positive sense of self, to acquire teamwork and group social skills, and to become productive members of society.'; and a bottom bar with 'Save to Drafts' and 'Publish Campaign' buttons.

FlipCause